

This form is also available in Spanish.
Este formulario está disponible en español.

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY

Plaintiff: [Name (First, Middle, Last), Address, City, State, Zip]

☐ See attached for additional plaintiffs.

-VS-

☐ Amended

To: **Defendant(s):** [Name (First, Middle, Last), Address, City, State, Zip]

☐ See attached for additional defendants.

Summons and Complaint (Small Claims)

Case No. _____

- | | |
|---|-------|
| ☐ Claim for money (\$10,000 or less) | 31001 |
| ☐ Tort/Personal injury (\$5,000 or less) | 31010 |
| ☐ Return of property (replevin) | 31003 |
| ☐ Eviction and related claims | 31004 |
| ☐ Eviction due to foreclosure | 31002 |
| ☐ Arbitration award | 31006 |
| ☐ Return of earnest money | 31008 |

☐ One or both parties require the services of an interpreter. Which party? _____
Which language? _____ Complete and file the Interpreter Request (GF-149) form.

If you require reasonable accommodations due to a disability to participate in the court process, please call _____
prior to the scheduled court date. Please note that the court does not provide transportation.

SUMMONS

To the Defendant(s):

You are being sued as described on the attached complaint. If you wish to dispute this matter:

☐ You must appear at the time and place stated.

AND / OR (circle one, if applicable)

☐ You must file a written answer and provide a copy to the plaintiff or plaintiff's attorney on or before the date and time stated.

If you do not appear or answer, the plaintiff may win this case and a judgment entered for what the plaintiff is asking.

When to Appear/File an Answer

Date	Time
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Place to Appear/File an Answer

Clerk/Attorney Signature

Date Summons Issued

Date Summons Mailed

COMPLAINT

Plaintiff's Demand:

The plaintiff states the following claim against the defendant(s):

1. Plaintiff demands judgment for *(Check as appropriate)*

- ☐ Claim for Money \$ _____
- ☐ Tort/Personal Injury \$ _____
- ☐ Return of property (replevin) *(Describe property in 2 below.) (Not to include Wis. Stats. 425.205 actions to recover collateral.)*
- ☐ Eviction and related claims
- ☐ Eviction due to foreclosure
- ☐ Return of Earnest Money
- ☐ Confirmation, vacation, modification or correction of arbitration award

Plus interest, costs, attorney fees, if any, and such other relief as the court deems proper.

2. Brief statement of dates and facts:

(If this is an eviction action and you are seeking money damages, you must also state that claim on this form.)

☐ **See attached for additional information.** Provide copy of attachments for court and defendant(s).

I am the: ☐ plaintiff. ☐ attorney for the plaintiff.

▶ _____
Plaintiff's Signature

Plaintiff's Name Printed or Typed

Plaintiff's Address

Plaintiff's Email Address

Plaintiff's Telephone Number

Date

▶ _____
Attorney's Signature

Attorney's Name Printed or Typed

Attorney's Address

Attorney's Email Address

Attorney's Telephone Number

Date

State Bar No.